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7 December 2020

Dear Sanjiv

**Notice of certification of completion of the audit of Newark and Sherwood District Council for the year ended 31 March 2020**

Following the Audit Committee approval of the accounts on the 9 November 2020, we are pleased to advise you that we have completed the audit of Newark and Sherwood District Council for the year ended 31 March 2020.

We issued an unqualified opinion and audit certificate on the accounts on 7 December 2020. On the same date we also issued an unqualified conclusion on your arrangements for securing value for money as required by the National Audit Office's Code of Audit Practice. We have not had to issue a report in the public interest under Section 24, Schedule 7 of the Local Audit and Accountability Act 2014.

Please note that Regulation 16 of the Accounts and Audit (England) Regulations 2015 requires you to publish (which must include publication on your website), a statement of the matters set out below, as soon as reasonably practicable after conclusion of an audit:

- that the audit has been concluded and that the statement of accounts is available for inspection by local government electors;
- the rights of inspection under section 25 of the Local Audit and Accountability Act 2014; and
- the address at which, and the hours during which, those rights may be exercised.

In addition, Regulation 10 of the Accounts and Audit (England) Regulations 2015, as amended by the Accounts and Audit (Coronavirus) (Amendment) Regulations 2020, requires you to publish, which must include publication on your website, not later than 30 November 2020:

- the statement of accounts together with any certificate or opinion entered by the local auditor in accordance with section 20(2) of the Act;
- the annual governance statement approved in accordance with regulation 6(3); and
- the narrative report prepared in accordance with regulation 8.

Please ensure that the published financial statements include the signed auditor's report.

We have provided Newark and Sherwood District Council with a copy of the financial statements for the year ended 31 March 2020 including our report on those statements. We outline below your responsibilities in respect of the use of our report.

Please ensure that you:

- only publish the financial statements accompanied by our report on those statements;
- only publish the financial statements accompanied by any 'other information' provided to us before we issued our report and specifically referred to in our report; and
- do not publish the financial statements accompanied by any other information not provided to us prior to issuing our report.

Please note that:

- the examination of the controls over the electronic publication of audited financial statements is beyond the scope of the audit of the financial statements and we cannot be held responsible for changes made to audited information after the initial publication of the financial statements and our report; and
- where you wish to publish or distribute the financial statements electronically, you are responsible for ensuring that the publication accurately presents the financial statements and our report on those financial statements. This responsibility also applies to the presentation of any financial information published in respect of prior periods.

Please feel free to contact me if you like clarification on any point.

Thank you again to you and your team for the support and cooperation in enabling us to complete the audit.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D. Hoose'.

David Hoose  
**Partner**